

279TH BASE SUPPORT BATTALION

COMMANDER'S POLICY

POLICY NUMBER: 02-42	DATE: AUG - 5 2003
SUBJECT: Requests for Exception to Housing Policy/Housing CSMs and SGMs	
PROPONENT: DPW (469-8828)	DISTRIBUTION: A & B

PURPOSE: Establish procedures for exception to housing policy requests, and establish categories of housing for CSMs and SGMs.

SCOPE: Applies to all soldiers desiring on-post housing.

REFERENCES: AR 210-50 and USAREUR Supplement 1 to AR 210-50.

POLICY:

1. The community's goal is to house all soldiers quickly in adequate quarters. To meet the goal, units must ensure soldiers are given sufficient time to apply for quarters with Government Housing or the Housing Referral Office as soon as possible after arrival. The Housing Referral Office will help soldiers find private rental quarters.
2. Housing is assigned as fairly as possible in accordance with applicable regulations and policies, and with consideration of individual preferences whenever feasible.
3. Requests for exception to Army, USAREUR or local housing policies are initiated by the soldier and submitted through the chain-of-command to the Housing Office. Chain-of-Command endorsements must indicate knowledge of the request, any actions taken by the unit to resolve the situation, and the justification for exceptional treatment. The Housing Office prepares a decision paper staffed through the DPW, BSB Adjutant, BSB CSM and BSB XO to the BSB CDR. Decisions on Exceptions to Policy (ETP) requests are made based on the merits of the request, fairness to others who may be affected and the interests and convenience of the government.
4. Requests based on medical conditions must be supported by a memorandum from the commander of the Bamberg Health Clinic citing short and long term benefits derived from granting the exception. Letters from attending physicians, military or civilian, are not sufficient.


Policy Number: 02-42

Subject: Requests for Exception to Housing Policy/Housing CSMs and SGMs

Proponent: DPW

Page 2 of 2

5. CSMs and SGMs compete equally for housing allocated as field grade quarters (FGQ).
6. A waiting list will be handled accordingly.
7. "Maximum Support – It Shall Be Done!"



DANIEL L. THOMAS
LTC, MI
Commanding